

PCAP Advocate: Fetal Alcohol Spectrum of Services Program

Bissell Centre Overview

Through our vision of eliminating poverty, and guided by a passionate concern for the dignity and well-being of each individual, our work is based on building relationships, hope and trust. By addressing multiple needs, Bissell Centre provides a holistic approach to helping families and individuals. Services not only meet immediate practical needs, they support those seeking to make lasting improvements to their lives and the lives of their children.

Job Purpose

Currently, Bissell Centre is looking for the right individual to fill a PCAP (Parent Child Assistant Program) Advocate for the Fetal Alcohol Spectrum of Services Program. The Parent Child Advocate works with women at risk of having a child with Fetal Alcohol Spectrum Disorder and their immediate social networks to improve their life circumstances. The Parent Child Advocate provides intensive, long-term outreach support and advocacy and connects families to a comprehensive variety of support services in the community.

Duties and Responsibilities

Program Delivery

- Maintain a caseload of 8-12 women at risk of delivering a child with FASD
- Work with the whole constellation of people involved in participants' lives
- Work with participants to collaboratively set goals, develop a plan of action, evaluate success, and revise the plan accordingly
- Assist participants with implementation of the plan through role-modeling, teaching, information, brokering, advocacy, and providing practical assistance
- Maintain contact with participants through regular home visits, calls, letters and tracing
- Transport participants and their children to appointments as necessary until participants are stabilized and able to organize a reliable system themselves
- Assist participants to secure childcare while attending appointments
- Work in collaboration with the FASS team to ensure appropriate information flow and effective program development and delivery
- Maintain accurate written file notes, computer records, program information, and critical incident reports within established time standards

Qualifications

- A degree or diploma in the field of Social Services is required
- A minimum of one year related employment experience, e.g. high risk populations, Fetal Alcohol Spectrum Disorder or community development
- Alberta Class 5 License and a vehicle

Interested candidates are invited to submit their resume and cover letter by September 16, 2011 to:

Paul Pringle

Manager, Fetal Alcohol Spectrum of Services

Bissell Centre

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We thank all applicants for their interest. However, only candidates selected for interview will be contacted.