

EFAN
Supports and Services Team Minutes
Sept 3, 2013
DECSA

1. **Attendance:** Brittani Patten, Lisa Rogozinsky, Tammy Woroschuk, Miranda Zetsen, Denise Plesuk, Tracey Verbonac, Tara Slikawnich, Lori Reitter, Kim Kiefuik, Kathy McKinnon, Kelsey Bradburn, Paul Pringle
2. **Call to Order, Roll Call**
3. **Approval of last meetings minutes** – Tammy approves.
4. **Bosco Homes** – would like to get out of PCAP and do straight across services like their men’s program. Getting a lot of calls from the Glenrose about women with FASD who don’t have addictions problems. So there is a large population that isn’t being served. It would still be women who are at high risk of being pregnant. It would just be the ASI’s and PCAP requirements that would be removed.
 - a. **Was this money specifically for PCAP?** Yes at the time it was. It would need to be brought back to Janice Penner to see if it is possible to switch it from PCAP \$ to supports and services \$.
 - b. It would be good to get this done sooner as the business plan is due at the end of October.
 - c. Kathy will make the motion to make this change at the larger EFAN meeting.
5. **Grants** – a wage increase for network agencies of 3% must be used for salary and benefits. If you are not able to accept due to paygrade limits this Lisa must know by the end of next week. It does not go back to April 1st. It is continuous.
 - a. **Assessment & Support Grant** – we are getting another grant to alleviate waitlists for Assessment & Diagnosis. Must be combined with supports. As a network we are going to call for letters of intent in partnership with another agency or support. This goes from Sept, 1 2013-March, 31 2015. This is a one-time grant. Waitlist #'s decreasing are a deliverable.
6. **6 Month Reporting** – Sched B due Oct 15th, datatool is due October 7th, narrative due Oct 7th (success story or a challenge you are trying to mitigate. Must be written well as Lisa will not be editing).

7. **Datatool** – at this point agencies should be able to complete the datatool themselves. This was a train the trainer when you took the training. Please download google chrome & use google chrome as that is generally the fix to most problems. Brittani will be on leave as of September 20th. Please refer to the manual and the definitions that are location on the blog prior to contacting Lisa for help.
<http://edmontonfetalalcoholnetwork.org/fasd-ors/>
8. **Year 7 Eval** – we are in the year 7 eval. The sooner you get your surveys done the better. They are all coming back to Lisa. When you fill them out please table which agency they are coming from. Please bring completed surveys to Octobers Meeting.
9. **Funded Program Updates**
 - a. **Bosco** – Maggie is back today, PCAP is not full, women program is full. Fully staffed.
 - b. **Bissell** – Nicole is connecting with CSS advocates. Taking on some women participants from the women’s advocate program.
 - c. **Catholic Social Services**
 - i. McDaniel – got funding for mens group, womens group and summer programming and all of those were well attended and well received.
 - ii. First Steps – Tammy is back from medical leave.
 - d. **Glenrose – no update**
 - e. **Kids Kottage** – everything will be mailed out after FASD day.
 - f. **MNA** – looking at different ways to open up EFAN position. Currently almost all clients are from children’s services and are having issues with workers identifying children in families with FASD.
 - g. **EFRY** – summer went very well, 7 partnerships with schools for this coming year. Planning a young women’s forum in December at Grant Mac. Focused on leadership in their communities. Seeing a gap in community-based programs as they only offer programming is for group. Thinking of opening up a group program at EFRY on evenings to serve these clients.