



Edmonton and area Fetal Alcohol Network

Supports and Services Team Meeting Minutes January 7, 2014

1. Roll Call:
Denise, Leca, Tammy, Gail, Tracey, Jean, Ashley, Tara, Fayanne, Paul, Kathy
2. December 2013 meeting minutes accepted and approved.
3. Quarter 3 Reporting October 1, 2013 – December 31, 2013:
 - 3rd Quarter Report was due Friday, January 3 (ORS and narrative).
 - Still waiting for agencies to complete reporting, please finish and submit ASAP!
 - Don't forget to complete the short narrative – successes and challenges. The template is on the EFAN website.
4. Website Subscription:
 - Agendas and minutes will be posted on the website. Please subscribe to the website. Every time something such as the agendas and minutes are posted, it will be e-mailed to you automatically.
5. Year 7 Evaluation:
 - The surveys were due December 13, 2013.
 - To date we have not quite reached 50% of the evaluations back.
 - This is considerably lower than from the Year 5 Evaluation.
 - There will be two documents produced from this evaluation: the Network will receive an EFAN specific evaluation and this information will be incorporated into the Provincial evaluation.
6. Funded Program Updates:

First Steps:
 - All positions are full.
 - There is no waitlist at this time.
McDaniel Youth:
 - All positions are fully staffed.
 - There is a short waitlist (4-5 people).
 - They have been busy with Christmas events.
 - All programs are on budget.
Bissell:
 - PCAP program has some vacancies.
 - There is a waitlist for the men's and women's programs.
 - They are posting internally for a part time FASD educator position.

CASA:

- FAS TRACS program is recruiting.
- The completion of the Snoezelin room is delayed. They are waiting for equipment to be delivered.
- A workshop was held for 15 therapists who were training for the "TIP Initiative" (Treatment Initiative Protocol). This is a screening tool for FASD developed by Sterling Clarren that was created to help screen the adult population. CASA is helping to test it within the mental health forum. Four programs are participating in this pilot project. CASA is the only one testing with adolescents. It will be piloted for about 6 months and then there will be an evaluation.

Leduc County Bridges Program:

- New supervisor starts Monday, January 13.
- There is no waitlist at this time.

Glenrose Children's FASD Clinic:

- They are fully staffed at this time.
- The waitlist is approximately a year or a little under a year. (Approximately able to see 80 clients per year)

EFRY:

- Girls Empowered and Strong is fully staffed.
- They are planning a Women's Forum for February.
- Forum will be able to accommodate 100 participants, so register early!
- Tara will send the event poster and registration package to EFAN.

Bosco Homes: Open Arms Program

- Men's and women's programs are fully staffed and there is a wait list at this time.

CFSA:

- There is no longer a CFSA board, no longer an authority.
- They are now called the Edmonton and Area Child and Family Services Region.
- They no longer have a CEO – she is now called the Regional Director.
- There is a new Minister and Deputy Minister.

7. Agenda Additions:

- Strategic planning meeting:
The meeting is set for Feb. 4, 8:30 – 3:30 at McDaniel Manor. Please RSVP to Gail at Gail.Finley@catholicsocialservices.ab.ca When you go to McDaniel Manor, go to the side door that says "Training" to enter the building. The documents are already posted on the website. Please review the documents prior to the meeting. Lunch and snacks will be provided.
- The cheques for the 3% increase have been sent out. Please spend it by March 31. It is to be used for staffing such as for salary retention or training.



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Edmonton and area Fetal Alcohol Network

EFAN Society Meeting Minutes January 7, 2014

1. Roll Call:
 - Introductions Completed. (The Member's list was circulated to check for accuracy and to add those who were missed)
2. Approval of Last Meeting Minutes:
 - December meeting minutes approved.
3. Barrier Reduction Fund Applications:
 - DESCA:
Requesting \$14,000.00 to fund an Aboriginal Culture Program for persons with FASD and Mental Health Issues. Funds will be associated with staffing, program supplies, honorariums and transportation. It will be used to help promote the understanding of Aboriginal Culture. The estimated start date is Feb 10, 2014. There will be space for approximately 10 individuals. **Application approved.**
 - Chimo/Corrine Gowers:
Requesting \$1,402.00 to support a woman with FASD and is deaf. The funds will be used to purchase tools needed to help her with independents in her job placement. (handi-com computer program, calculator, strobe light timer) She is transitioning from children's services to adult services. Corrine will be the contact person who will ensure the follow-up is done at 2 and 4 months.
 - There is approximately \$6,100 left to be spent in Barrier Reduction Fund. If there are any other applications please have them handed in by the January 28, 2013. The applications will be presented on a first come first serve basis at the February meeting.
4. FASD Prevention Conversation: A Shared Responsibility
 - The project has started.
 - Targeted audience is social services agencies and health providers
 - Secondary target population includes women of child bearing years 18-45.
 - It is a 20 minutes presentation/conversation.
 - If you would like to have Leca come to staff meetings to do the presentation/conversation workshop, please contact her with the information
 - Julie and Leca will also come out and do a double presentation (Julie – FASD the Basics and Leca – FASD Prevention Conversation). Please email Lisa Lisa.Rogozinsky@catholicssocialservices.ab.ca or Julie jstrome@bissellcentre.org for more information or to book a presentation!

5. Society Status:
 - Membership list must be completed and sent to Corporate Registry.
 - We need to know who from your agency program will be the voting member.
 - Email notification will be given when a vote will be upcoming.
 - Please subscribe to the website in order to get agendas and minutes

6. Annual Strategic Planning Day:
 - The Strategic Planning Day is set for Feb 4, from 8:30 – 3:30.
 - Please RSVP to Gail.Finley@catholicocialservices.ab.ca by Jan. 10.
 - Have a look at the documents posted on website prior to the meeting
 - The meeting will be held at McDaniel Manor. Please enter at the side of the building in the door marked "Training".
 - Come prepared to brainstorm ideas for FASD Day.

7. Council Updates:
 - Cross-Ministry Committee:
 - On the CMC website there is posted an inventory of all services offered across the province.
 - If you learn of new programs or if programs close, please inform the council in order to keep the inventory up to date.
 - They are working on creating a Best Practices document by April

 - PCAP Council:
 - PCAP training and Annual General Meeting are currently being planned.
 - They are hiring a quality assurance staff. Position posting is currently up on our website.

 - Prevention and Awareness Council:
 - Current project is the FASd Prevention Conversation Project.
 - Networks have hired facilitators and received training on December 4th and 5th, 2013.

8. Special Projects: Tip Sheet Ideas
 - Miranda is looking for ideas she can use to create the monthly Tip Sheets. If you have any neat ideas or themes, please e-mail her with your ideas.
 - Please email Miranda with suggestions: Miranda.Zetson@catholicocialservices.ab.ca

9. Agency Updates:

Family Connections Inc.:

 - They have only a couple of beds available – they are mostly full

Elizabeth Fry:

 - Girls empowered and Strong is looking for partnerships with other community agencies.
 - They have finished planning for a Young Women's Forum. This will be a one-day symposium held at U of A. There will be room for 100 participants. Registration for this event is now open.

Poundmaker's Lodge Treatment Centre:

 - They are interested in facilitating FASD presentations, to be repeated every 6 weeks.
 - They are trying to pull together a recourse list.
 - They will be hosting a Round Dance on Feb 15, 2014.

Coaching Families:

 - There are 3 families on the waitlist at this time.

Laura Telford:

 - The kits purchased through the Barrier Reduction Fund are being used by youth, currently have scarves and jewelry made!

Inner city Youth Housing Project:

- They have a floater position open. The position will be working within a house to be utilized with individuals in the home as needed.
- Supervisor position will be recruiting to cover a maternity leave.
- All Beds are full.
- Most clients are repeat clients.

Bissell Centre:

- There is currently a wait list for the men's program.
- Woman's Barrier Reductions Fund: for women with additions with barriers affecting treatment (transportation, child care costs, etc.), funds available. Please ask for an application if you have any individuals in mind.
- H2H has room within their program. They currently have 2 positions open – a Follow-Up Support Worker and a Housing Worker.
- Education: Julie is currently looking at rural areas to see what the need is in regards to FASD education and training.

McDaniel Youth:

- They have a 3 month contract position open at this time.
- There are 3 or 4 individuals on the wait list.

DESCA:

- They will be starting their Aboriginal Program soon.
- They had their client Christmas party which was very successful with a good turn-out.

Elves Special Needs Society:

- There is currently a waiting list of 10 children.

CSS: First Steps

- They have one open contract position.
- There is maybe only one person currently on the wait list.

Bosco:

- There is currently a wait list for both the men's and women's programming.
- Current wait list for the Assessment Clinic mentor.

Glenrose Adult Clinic:

- They are currently waiting / looking for new funding as current funding is done as of March 31, 2014.
- Services are getting out to medical providers.
- They have quite a large number on the wait-list. However, please send confirmation asap – only 6 or 7 spots left before the end of March.

Glenrose Child and Adolescent Clinic:

- They have put out an invitation to parents and caregivers to attend a parent support network forum. Information about this group is posted on the blog.
- Their wait list is down to 84 individuals.

10. Agenda Additions:

Frontline Meeting - Julie

- Julie has a template for the frontline meeting.
- It is for frontline staff who work directly or indirectly with individuals with an FASD.
- The purpose of the meetings is for staff to talk about issues they are having and to share knowledge.
- Julie has developed a resource list.
- There is also an opportunity to do a case presentation in order to get ideas for difficult cases.
- There will usually be a presenter at each meeting to give new information.
- The meeting is held every second Tuesday of the month at Bent Arrow.

