

Edmonton and Area Fetal Alcohol Network



SUPPORTS AND SERVICES MEETING MINUTES APRIL 07, 2015

The Supports and Services members met at 8:30 a.m. on Tuesday, April 07, 2015 at DECSA:

Present: Mark, Denise, Lisa R., Bernie, Lisa D., Ashley, Carol, Ashton, Tracey, FAYANNE, Aimee, Fay, Lori

1. Call to order and roll call

The meeting was called to order by Denise Plesuk.

2. Approval of last minutes

Ashley approved last meetings minutes.

3. Reporting

- No update on the ORS system as of yet
- All clients data and reports will need to be re-inputted once the system is up
- Not sure when the new ORS will roll out
- Members reminded to submit their report
- Unaudited schedule B is due on April 30
- Audited schedule B is due on May 30

4. Service Level Agreement

- Still waiting for few more agreements
- Once all the agreements are received they will be signed and sent back
- Lisa will let everyone know when monies will be received

5. Funded program updates

A. Glenrose Adult Clinic

- Finished off clients they had on the last grant
- Received ok to hire for permanent positions in Psychology, Nursing, and Psychology Assistant
- Will present the new Canadian Guidelines during the Society Meeting

B. Glenrose Children Clinic

- Booking into June, no assessments for August
- Still running six clinics a month

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- C. DECSA**
 - Nothing to report

- D. Bissell Centre**
 - Ashley is the now the new Program Manager
 - Program has hired a new PCAP Partner

- E. Leduc County**
 - Waitlist started now
 - Three (03) 17 year olds on the waitlist
 - Program now serving 22 clients

- F. E-Fry**
 - Visiting seven schools
 - Picked up 2 additional schools for till end of the year
 - Working on details for summer programs
 - Members asked to refer girls who would be interested to participate in the program

- G. Bosco Homes**
 - The program is rebranding
 - Invitation for the rebranding has been sent out
 - The event will take on place on Thursday at 2:30 pm

- H. Children and Family Services**
 - 3 months extensions on contracts
 - These contracts might be extended again due to elections

- I. First Steps – CSS**
 - Achayo has been seconded to part-time supervisor position
 - Program in the process for hiring a mentor to replace Achayo
 - Program not taking new client at the moment
 - Clients are being referred to Bissell Centre

- J. McDaniel Youth - CSS**
 - Groups still on going
 - McDaniel Youth and SocGen is now operating as one program
 - Program has partnered with Crystal kids for the month of April

- K. Kids Kottage**
 - Program has received funding for basic shelving
 - Will do one basic shelf at the moment and see how it goes

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L. Additions

- **EFAN Membership Fees**
 - a) Members were reminded to send in their membership fees
- **Strategic Planning Document**
 - b) Members were asked to read through the document and provide Lisa with feedback.
 - c) Once document is approved it will be used to prioritize projects and funding allocation if we receive new funding.

Next meeting will be on May 05, 2015 at 8:30 a.m. at DECSA