

Edmonton and Area Fetal Alcohol Network



SUPPORTS AND SERVICES MEETING MINUTES MAY 05, 2015

The Supports and Services members met at 8:30 a.m. on Tuesday, May 05, 2015 at DECSA:

Present: Mark, Denise, Brittany, Leona, Lisa D., Bernie, Qadra, Natalie, Ashley, Carol, Tamara, Lori, Lisa S., Deneka

Absent with Regret: Ashton, Wendy, Lisa, Paul, Tracey

1. Call to order and roll call

Denise called meeting to order

2. Approval of last minutes

Brittany approved last meeting minutes

3. Reporting

- Unaudited schedule B's should be in right away
- Audited schedule B's are due May 30th
- Members were asked to incorporate the following in future narratives
 - a) Success and challenges of the program
 - b) Include a story about the program or client
 - c) The 5Ws (who, what, where, when, why)
 - d) If possible add a letter from a client
- Watch to not use same word repetitively
- Highlight program improvement

4. Economical/political climate

- Denise reported that the network funding is secured for the year and funds have been distributed
- Other sources of funding's have been extended until June
- Lisa looking into applying for other funding's i.e. lottery funding
- Members discussed if society could apply for such funding and it was agreed that it could
 - Members were asked if they had issues receiving such funding - no one had concern

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5. Agencies collaborations (waitlists issue)

- Qadra reported that she has received contributions from (CSS, Robin Hood, Elves, and UP
- Bissell reported 50 on waitlist and that the list is now closed
- McDaniel's waitlist is at 12 and the list is also closed
- Members brainstormed on collaboration ideas; and they included
 - Drop in sessions which was favoured by majority of the members
 - Informing clients that they have NOT been taken off the waitlist when
 - Addressing urgent issues and or accessing drop in services
 - McDaniel reported to be having issues with getting consents from guardians
- Action Point:
 - Qadra to send contributions already received as well as contribution template

6. Additions

a) ORS

- a. New program training could be online
- b. Program was initially to be in use by April 1st
- c. The assumption is closed files will not be re-inputted
- d. Demographics is going to remain the same in the new system
- e. Biggest challenge could be on outcome

7. Funded program updates

A. McDaniel

- Seven boys and 5 girls are on the waitlist
- Waitlist is now closed
- Group sessions are going on well
- Summer program is starting this month
- Program is busy and down one staff.
- Posting for the vacant position went up today

B. CASA

- One staff resigned
- Working on waitlist

C. Glenrose – Children Clinic

- Booking quite ahead
- September and October fully booked
- Waiting on doc availability times so to finalize bookings
- Clinic still getting referrals
- 6 children are seen at the clinic each month

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D. Glenrose – Adult Clinic

- Program got permission to hire for 3 permanent positions
- One of the incumbents of the temp position lost the permanent due to union competition
- Permanent nurse position is still up in the air
- Trying to get all reporting done for last funding
- Presenting the new Canadian Guidelines to agencies
 - So CSS and Bissell are done.
 - Bridges Program and UP to follow next week

E. Kids Kottage

- Program to wind down in the summer
- Shelving program going on well

F. E-Fry

- Program continues to host workshops at schools on a weekly basis
- Regular workshop at H.E Beriault and Bannerman have ended for the 2014-2015 school year
- Hosted four workshops on coping and self-care at Jonny Bright. 35-45 student attended
- Delivering monthly workshops at the armoury Resources centre
- Accepting registration for the Girls Empowered and Strong summer program
- Members asked to connect with Natalie if interested in the summer program
- Program also planning Paint Nite event on June 4th
- Program also selling tickets for the Taste of Edmonton. Link for buying tickets can be found on their site
- Action: Natalie will send Qadra posters for paint Nite and summer program to post on the blog

G. Bissell

- PCAP Partner is almost at full caseload
- Feeling stressed about ORS
- AISH will present at the next Frontline meeting

H. Leduc County

- 5 individuals on the waitlist
- New attachment group starting this week
 - Group as a result of partnership between Bridges Program and Early Partnership Program
- Community-based swimming group still running

I. Metis Nation

- Assessment results for some clients received and shared with clients
- Program hosting Pancake Breakfast Event on May 04, 2015 at 8:00 – 11:00 am

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J. First Steps

- Biggest challenge remains staffing
- Staff replacing Achayo was unable to start this week
- Another staff is on medical leave
- No longer taking referrals due to program being short staffed
- Program has two caseloads at the moment
- Program will continue to refer clients to Bissell (PCAP)

Meeting was adjourned at 11:20 am

Next meeting will be on June 02, 2015 at 8:30 a.m. at DECSA