

Edmonton and Area Fetal Alcohol Network



SUPPORTS AND SERVICES MEETING MINUTES JULY 07, 2015

The Supports and Services members met at 8:30 a.m. on Tuesday, July 07, 2015 at DECSA:

Present: Bernie, Lisa D., Lisa R., Denise, Qadra, Carol, Ashley, Natalie, Jamie

Absent with Regret:

1. Call to order and roll call

Denise Plesuk called the meeting to order

2. Approval of last minutes

Ashley approved last meeting minutes

3. Reporting

- Quarter one data is not complete
- ORS system is still not working
- Data may need to be re inputted
- Narrative are due, please submit to Lisa
- Agencies will be requested to send in details for staff responsible for inputting data

4. Annual General Meeting

- Meeting will be held at DoubleTree by Hilton
- We will use a different speaker from the RobCan Group
- Working on invites and agenda items
- What to expect during the event
 - Short business section
 - Breakfast
 - Entertainment
- EFAN will charge \$10 per person

**SUPPORTS AND SERVICES MINUTES
JULY 07, 2015**

5. Additions

A. Jeff Noble Event

- Jeff contacted EFAN to collaborate on the upcoming event
- Initial request was to find a location and help in registration
- Request has changed to coordinating and funding the event
- Given that there would be no workshops for parents/caregivers this year, this could be a good opportunity for them
- Qadra contacted several locations for quote
- The least expensive is from Chateau Louis & that would cost \$2,200 (excluding equipment rental)
- Should we charge \$20 per person we can recover \$1, 200
- Item tabled for a vote during the society meeting

B. Canadian Guidelines

- Guidelines are out for a formal edit

C. EFAN Co-chair

- Mark is moving to an area that is out of the Network's boundaries
- EFAN chairpersons have signing authority for the network. They could be required to urgently sign a document and living out of the network boundaries could result in delays
- While this is not in the bylaws, chairpersons are needed to live in the boundaries for such issues and others

6. Program updates

A. Glenrose Children Clinic

- No clinics in August
- Clinic is booked up to December

B. Glenrose Adult Clinic

- Clinic is booking into November
- Trying to make use of cancelations

C. CASA

- Program has four months of waitlist
- Program is moving to Fort Road building
- Snozelen Room will open in fort road building (no timeline yet)
- CASA's eligibility criteria includes a mental health issue

D. Elizabeth Fry

- Coordinators are done with schools
- Summer program started today
- Program started partnership with Aunts and Uncles at Large
 - Will be working with this program for the summer

**SUPPORTS AND SERVICES MINUTES
JULY 07, 2015**

E. Bissell Centre – FASS Program

- PCAP almost at capacity
- PCAP Partner and First Steps Program met

F. Leduc County

- Five (05) clients are on the waitlist
- Program has an opportunity for clients to apply for subsidised counselling
- Clients who have attended this program are showing improvements

G. McDaniel Youth Program

- Seven (07) boys and girls are on the waitlist
- New staff started Monday
- Friday fun days started last Friday
- Momentum program starts this Tuesday
- Program will offer 3 programs this fall
 - Momentum – life skills
 - Gear-up – Homework and Resume Building
 - Boost – Support Group

H. First Steps Program

- New Staff started on a contract yesterday
- Tammi still away and Achayo is covering
- Program is now taking referrals

Meeting was adjourned at 09:20 a.m.

Next meeting will be on August 04, 2015 at 8:30 a.m. at DECSA