

Edmonton and Area Fetal Alcohol Network



SUPPORTS AND SERVICES MEETING MINUTES FEBRUARY 02, 2016

The Supports and Services members met at 8:30 a.m. on Tuesday, February 02, 2016 at DECSA:

Present: Carol, Denise, Lisa R., Bernie, Qadra, Ashley, Lori, Brittany, Cordene, Fyanne, Jamie

Absent with Regret: Fay, Tracey

1. Call to order and roll call

Carol called the meeting to order

2. Approval of last minutes

Ashley approved last meeting minutes

3. Reporting

- ORS Issues
 - New ORS system is missing various selections
 - Lisa asked members to email her feedbacks and she will forward them to the Dauda
- ORS is due this Friday, February 5, 2016
- Narratives are also due in February
- Schedule B's for upcoming year are due in February
- Service level agreement showing no other funding should also be included in the Schedule B's
- Members need to send in signed service level agreements to Lisa
- Unaudited statements are due on April 30th 2016
- Audited statements are due June 30th 2016
- Agencies/programs that are not meeting their target numbers need to do a write up on barriers that they are facing

4. Strategic Planning Day

- Strategic planning day will be held at DECSA on March 01, 2016
- Supports and Services will meet first to discuss GBA as next year's narratives will include GBA
- Lisa is currently doing a GBA pilot project on First Steps program

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5. Program updates

A. Glenrose- Adult Assessment Clinic

- Target number is 45
- Clinic was at 40 last week
- Targeting to be at 45 by end of February
- Clinic will use March for clean up
- 8 on the ready to schedule waitlist, 40 still need work

B. Bissell Centre

- 2 on PCAP waitlist
- 14 on caseload
- PCAP partner currently working 32 hours a work
- The remaining 8 hours is being used to provide supports for clients to get FASD assessment

C. Kids Kottage

- Target down to 33
- Opened a new classroom, getting closer to target number

D. CASA

- 20 families on waitlist
- Wait time is at 3-6 months
- Target number is 10 but program is exceeding it
- Program continues to receive referrals for the Snoezelen Room

E. McDaniel Youth Program

- No waitlist
- Program can use referrals
 - In order to refer, youth need to have an assessment already done
 - Youth with justice involvement do not need to have an assessment
- Program is still down one female mentor
 - An offer has been made for the temp position
- Groups are going well
- Target is 60 currently at 64

F. Girls Empowerment and Strong Program

- Planning to start out of school workshops
- Program works with girls 13-17 years old and up to 19 years of age if still in high schools
- Coordinator will let members know when workshops are to start

G. Metis Nation of Alberta

- Currently working with families with CFS involvement

H. Children and Family Services

- Nothing to report

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I. Bridges Program – Leduc County

- Target is 25; program is at 28 this month. Program usually ranges between 20-30
- 3 clients have been moved from the waitlist and assigned to mentors
- 1 on waitlist

J. First Steps Program

- Program has seen increase in referrals this last month
- Program is below target due to low referrals in the previous months
- Mentors had been collaborating with Bissell and has developed PCAP post cards
- Program is still accepting referrals
- Position review was done and one position was cut so to increase pay for existing staff

K. EFAN

- Bissell Supportive Housing received \$363,000 for staffing
- CASA received \$420,000 for mental health, addiction, and supports for First Nations on Reserve

Meeting was adjourned at 9:05 a.m.

Next meeting will be on March 01, 2016 at 8:30 a.m. at DECSA