

Edmonton and Area Fetal Alcohol Network



SOCIETY MEETING MINUTES MAY 03, 2016

The Society members met at 9:30 a.m. on Tuesday, May 03, 2016, 2015 at DECSA:

Present: Carol, Denise, Lisa R., Laurel, Karen, Brittany, Qadra, Ashley, Chelsea, Kathryn, Brynn D., Laura, Scott, Nadine, Mandy, Jenna, Dani, Miranda, Roxanna, Brynn H., Emily, Bernie, LaDene, Aimee, Samantha, Stacy

Absent with Regret: Fay, Paul, Jaime

1. Call to Order and Roll Call

Carol called the meeting to order

2. Approval of Last Minutes

Brittany approved last meeting minutes

3. Glenrose Adult Clinic

1. Glenrose Adult Clinic: Briefing, Clinic Move, Transition, Concerns

A. Briefing

- EFAN coordinator had a telephone conversation regarding the clinic with the clinic's management
- The coordinator was informed by Catherine and Gail (Glenrose) that the Adult clinic was not in Glenrose's 2030 plan and would be transitioned to community by April 1, 2017.
- She was also informed that the clinic will be moved from the house to the main building in the summer.
- Coordinator contacted the CMC representatives to inform them of the developments and had a meeting to discuss future directions.
- Coordinator contacted EFAN's co-chairs and briefed them on the new development.
- Coordinator emailed the Glenrose representatives for clarity, the response:
 - *Yes, we are going to transition them into the Glenrose by the end of June and then the plan is to Transition them into the community by March 31, 2017.*
 - *I agree, it is a good idea to start talking about this as soon as possible to allow time to prepare.*
- In consultation with the CMC and Network, broadening the scope of an adult clinic to an all-ages clinic would support our community and align with the direction of the Network with a lifespan approach.
- Discussed messaging around the changes to the adult clinic, Network will focus on not closing but rather transitioning and a transition period.

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- Concerns about when the clinic should stop taking referrals, clinics are currently booked up to November with another 50 client files open. This will be a discussion with the Glenrose.

B. Request for Proposal (RFP)

- EFAN will post an RFP by June
- The minimum amount on the RFP will be \$390,000
- The RFP will be for an all ages clinic
- Any agency and the health community can apply to the RFP
- RFP application can be done jointly by an agency and the health community
- The RFP is not finished yet
- EFAN wants to start engaging and to have dialogue with agencies and the health community
- EFAN needs to be as transparent as possible and that is why we are doing an RFP
- Information that the clinic is closing need to go out so to engage dialogue with interested parties
- Once RFP is finalized the coordinator will send it to EFAN's executive committee and co-chairs

2. Tip Sheet Committee

- Wrapping up tip sheet on ownership, it should be out by next week
- Committee doesn't have topics lined up for next tip sheets
- Members were asked to send suggestions to Miranda

3. Messaging Committee

A. Strategic Planning Day – Recap

- Item was tabled

B. FASD Day Suggestions

- FASD Day is in four months
- Members were asked what they would like to do this year
- Here are some of the suggestions
 - BBQ at a park
 - Coffee and Mocktails at Churchill Square
- Members agreed on a wellness themed BBQ at AB Avenue League
- McDaniel Program staff have food handling permits and they can do food handling
- Brittany will check how many staff have permits and will email Qadra
- Qadra will develop an invite for the event and will share on the blog

C. Spring Business Mixer/Exhibition – Chamber of Commerce

- Chamber of commerce is hosting another mixer/exhibition on June 07, 2016
- The event will be attended by members of Edmonton Business Community
- This is a good event to attend and talk about FASD prevention
- Lisa motioned if # of attendees increase EFAN to participate at the cost of \$150 for registration. Denise Plesuk seconded the motion. Majority of the members were in favour of the motion. Motion was passed
- Upon registration EFAN will get 10 extra free tickets for members to attend the mixer
- Qadra asked members who are interested in attending the mixer to email her

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4. Adults Support Groups - Update

- Paul and Lisa R., had been collaborating on these groups
- Groups for May have been cancelled to due to CSS office move
- All CSS FASD Programs, EFAN and CSS CFCS Programs will be housed together
- The new office address is 10320 146 Street Edmonton AB, T5N 3A2
- At this point we do not know where June support groups will be held

5. Inter-Agency (Committee) Meeting Attended

- Nothing to report

6. PCAP Council

- Registration for PCAP Core Training has closed
- AGM is set for June 9th

7. Other Council Updates

- Supports and services have been combined with education and training committee
- All CMC members will attend a 3 days meeting starting this Wednesday to Friday
- CANFASD will host an FASD Conference that is research based in Alberta June of next year

8. Program Updates

A. First Steps Program

- Program supervisor is back on a gradual return to work
- Posting for the vacant position is now closed
- Beth is the new intake worker
- Program is hosting a BBQ and free yard sale for clients tomorrow

B. Step by Step Program

- Mentors are planning a six weeks training on Nobody is Perfect
- They are taking names of clients within CSS FASD programs first
- Waitlist is at 4

C. EFAN

- Working on end year reports
- Getting ready for audit season

D. Glenrose Paediatric Clinic

- Clinic is currently running as usual
- Experiencing a lot of referrals
- Clinic is now booking into the summer of 2017
- The clinic is meeting in May to discuss next step
- Messaging to families regarding waitlist is very important
- While children are on the clinic's waitlist, caregivers can link up with CASA's FASD program
- Caregivers who are interested in CASA's program can contact Jaime directly

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E. Bridges Program - Leduc County

- Program is grateful to funders for the support
- Program works closely with other agencies that operate out of Leduc
- Partnering with other agencies/programs have proven to be fruitful in this economy
- Program is currently at capacity
- There is no waitlist
- Program continued to partner with the food bank and parent link group
- Program workers recently went for a tour at CASA's Snoezelen Room

F. Children and Family Services

- In the middle of audit season
- No other updates

G. McDaniel Youth Program

- Groups are going on well
- Program planning is scheduled for May 13, 2016
- Waitlist is at 8 for boys and 5 for girls
- Posting for the vacant position has closed

H. Bissell Centre - FASS Community Educator (Sent by email)

- Frontline meeting is scheduled for May 10, 2016
- Participants will have the opportunity to learn about the ETS and take a ride on both ETS bus and LRT
- Adult FASD support group for May is cancelled due to CSS office move

I. Bissell Centre - FASS Program

- Hosting BBQ for the FASS program

J. Hope Terrace

- Everyone on the waitlist should be moved in by beginning of June
- Full time support worker position will be posted end of June
- Housing will have a Snoezelen Room installed

K. Bissell Centre – Intake Worker

- Waitlist is busy
- PCAP partners are accepting new clients
- Adult Advocate will accept new clients in August

L. Metis Nation of Alberta

- Pancake breakfast is scheduled for next week
- Planning for weekly cultural events
- OCYA forums are starting this Thursday at Kingsway Ramada Hotel
- Interested members can email Kathryn Hope

M. E-Fry - Girls Empowerment and Strong Program

- Program is going on well
- Started new program yesterday
- All but two of those who had registered showed up

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N. Extra Judicial Sanctions

- Numbers are going up
- New youth Justice worker started with the program
- Two young girls with FASD went through the program and were successful

O. Youth Justice System

- Cross Ministry meeting is being organized
- Probation will be housed together

P. Probation

- Back into circulation
- Michelin moved to Ontario and her position is currently vacant
- Nadine is also moving to a different program within their office
- Amanda (Mandy) is going to be the FASD liaison for probation and will be attending EFAN

Q. Terra

- Program hired a second Dad's worker
- Gail's retiring party is scheduled for tomorrow and everyone is welcome to attend

R. DECSA

- Surf & Turf Dinner and fundraiser is scheduled for June 11, 2016
- Lobster from P.E.I will be served while a live silent auction is going on
- The event will be held at Al Shaml Shrine Centre – 14510 142 St
- Tickets are at \$60 per table and \$450 for a table

S. WICS - Winder Inclusion Community Services

- No update

T. Coaching Families Program

- Waitlist is at 4
- This is a good time to refer clients to the program
- Support group for May is cancelled due to CSS office move

U. Elves Special Needs Society

- Program is doing quite well
- Six weeks of respite left for the year
- There will be no respite in the summer
- Program is accepting new clients for next funding year
- Respite is for kids ages 3-8 years with or strongly suspected to have FASD
- Parents of 8 year olds who are not returning to the respite program are frustrated with what they are going to do with their kids since there are no programs for 9-12 years olds

V. CFS - Health Liaison Specialist

- LaDene reached out to some of her colleagues after attending last EFAN meeting
- If anyone is interested in providing presentation to LaDene's team please contact her

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W. Skills Society

- Starting housing partnership
- Lots of changes in funding

X. Glenrose Adult Clinic

- Clinic has 15 on waitlist
- Working with 55 clients
- 3 clients are schedule ready
- Clinic is getting ready for the move
- Clinic coordinator will be on leave May and June
- Any question regarding the Network and FASD Programs should be directed to Lisa R.

Y. Transitions Success Coach

- Continue to collaborate with Glenrose

Meeting was adjourned at 11:10 a.m.

Next EFAN Monthly meeting will be June 07, 2016, at 9:30 a.m.