



**Unlimited Potential**  
community services

*Unlimited Potential Community Services empowers individuals and families to reach their full potential and enhance community well-being.*

**Position: FULL-TIME HOUSE MANAGER — Edmonton, AB**

At Unlimited Potential Community Services we provide ongoing group care treatment services and educational programs to emotionally and behaviorally troubled children and adolescents, including those with FASD and addictions. Our clients, who range from 6 to 18 years of age, live in a residential, therapeutic setting. We are looking for an individual who has a passion for working with these vulnerable youth, becoming their role model and teaching them life skills through various activities while bringing strong leadership skills to their team. The successful candidate must also be willing to collaborate with other members of the professional team to develop plans that will empower our clients to reach their full potential and enhance community well-being.

**This new group home will be working with 1 – 2 youth. Working alone is a requirement.**

**Qualifications/Experience:**

- A completed diploma/degree in Child and Youth Care Work or related area in Human Services
- Minimum two years of supervisory experience combined with considerable experience in Child Care work
- Good knowledge of child development theories, behaviour management techniques, intervention skills and family dynamics
- Good understanding of health issues affecting youth such as FASD, drug and alcohol addictions, mental health, suicide and other mental and behavioural issues
- Demonstrated knowledge of safety and security measures
- Good understanding of cultural differences and how they impact treatment approaches for children and youth
- Good verbal and written communication skills with proven organizational and documentation skills
- Able to work well in a team environment with the ability to handle stressful situations in a non-confrontational, problem solving manner is required.

**Other Requirements:** A current, clear Police Information Check, Intervention Record Check, a valid driver's license and vehicle, and is willing to work shifts, including weekends and evenings.

**Salary & Benefits:** Salary Range: \$52,296.00 - \$72,243.00 per year. **Salary Commensurate with education and experience.** We also provide full-time employees with a 100% employer paid health benefits package (which includes vision, dental and prescription drug coverage, massage therapy, etc.) a 100% employer paid RRSP equaling 3% of annual salary, and a flexible schedule. We also offer free courses and workshops in-house for all of our employees.

**Closing Date: Friday, December 23, 2016**

**Please email your resume to:**

Human Resources Department

Email: [opportunities@upcs.org](mailto:opportunities@upcs.org)

*UP is an equal opportunity employer and is committed to building a safe, inclusive environment for people of all backgrounds; all qualified candidates are encouraged to apply. We thank all applicants for their interest; however, only those applicants under consideration will be contacted.*