



**Date:** Tuesday, June 7, 2022

## Meeting Minutes

### 1. In attendance

- Denise P, Denise D, Avnit, Barb, Beth, Brittany, Carleigh, Carrie, Deepani, Diane, Jenn, Lynn, Meghan, Miranda, Lisa, Mercy, Roxanna, Sadie, Sandra, Sherry, Tracey, Tsion,

### 2. Reporting

- Quarter 1 (April 1 – June 30) ORS is due Friday, July 1, 2022 (or shortly thereafter).
- Narrative reports are due Friday, July 8, 2022.
- EFAN report for the GoA is due no later than June 30, 2022.
- Reviewed key outputs.
- WRaP (Feb 1 – July 31), biannual report (including financials) due August 30, 2022

### 3. Finances

- Expenses include \$509.99 to Prairie Catering (AGM), \$308 to City of Edmonton (Otter Room, AGM), \$315 to the City of Edmonton (Orange Hub 440 room rental for Aug/Oct/Nov).
- Intact Insurance (General and Board): \$571 + \$1755 (\$2326)
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### 4. Program presentation – CASA Indigenous Services

### 5. EFAN AGM

- AGM will be held in-person, Friday September 9, 2022 from 9:00 am – 11:00 am.
- Location, the Otter Room at the Edmonton Zoo.
- First part of the event will cover the Society business, then the facilitated Metis cultural session will be hosted by Tracey.
- If attendees are wanting to receive a certificate, they will have to complete an online training session (approximately 3.5 hours), prior to the in-person training.
- The AGM will only be open for EFAN members (as per online membership forms).
- Event poster with details will be emailed out to the membership after this meeting, an email RSVP is required by August 12 2022.

### 6. Meeting location (virtual/in-person)

- Room rental at the Orange Hub (City of Edmonton space) for August, October and November EFAN meeting dates.
- Location: 10045 156 Street
- Room 440 (4<sup>th</sup> floor, center of the building).
- Street parking as the parkade is under construction.
- You enter the building from 155 Street.
- Please bring your own coffee but we will provide doughnuts.
- Will meet virtually for the winter months, December, January, February and March.

### 7. Prevention Conversation Project - Brittany



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### 8. WRaP 2.0 FASD Coaching Partnership Project

- The project has created a list of summer activities that it is hoping to complete with the assistance of the instructional coaches.
- This includes developing a formal onboarding process, revising as necessary the project Playbook and PowerPoints, and creating a list of virtual/online Indigenous/Cultural safety training.
- Currently working on creating formal descriptions of the project manager, evaluator and project lead roles.
- Networks given the opportunity to spend \$2,000 on printing costs of project materials, receipts must be received by July 31, 2022.
- 2-day virtual training being planned by CanFASD.
- Cost \$20,000 (\$10,000 from WRaP and \$10,000 from Prevention Conversation).
- Potential challenges around how Networks have distributed their funding to the position (i.e. mileage, training...).
- Must weigh priorities, for example, if Networks provided additional one-lump sum of funding to support project positions, less funding available for resource development.

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- ### 9. Next meeting date: **No meeting in July** Tuesday, August 2, 2022 9:00 am – 10:30 (ish).
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