



**Tuesday, September 7, 2021**  
**Annual General Meeting Minutes**

**Members in Attendance:** Sherry, Lisa, Denise P, Brittany, Denise D, Barb, Raelee, Leona, Roxanna, Carleigh, Sadie, Sarah, Carol, Amanda, Mercy, Tsion, Diane, Giz

**Call to Order:**

Land Acknowledgement: We acknowledge that we are located on Treaty 6 territory, the traditional territories of the many First Nations, Metis, and Inuit in Alberta and express gratitude and respect for the land we use as settlers, pledge to end systemic racism, commit to advancing reconciliation and partnering with Indigenous and Metis Peoples in our work.

As the Chair of the Board of Directors of the Edmonton and area Fetal Alcohol Network Society, I call the 2022 Annual General Meeting to order at 9:11 am on September 9, 2022 in Edmonton, AB.

Over the past year we have continued to live through unprecedented times of change because of the COVID-19 pandemic. In our local communities, vulnerable populations, including individuals with Fetal Alcohol Spectrum Disorder (FASD) and their families, have faced an ever-increasing list of challenges from school disruptions and illness, to economic upheaval and social and cultural isolation. Support agencies, including those funded through the EFAN, have had to pivot their service provision to hybrid models of virtual care and in-person supports, balancing the needs of clients and staff with health guidelines.

Yet, through the uncertainty the past year was a year of continued significant accomplishments by EFAN and its membership. Delivering its mandate and mission, the FASD Network has continued to achieve its strategic goals through the active participation of its membership and the creativity and selflessness of the frontline staff.

Reflecting back, it is important to acknowledge the resilience of the families and individuals we walk alongside and the unprecedented commitment of the FASD Network to respond with flexibility and effectiveness to the needs of our communities. This is where hope can be found, today and tomorrow, as we continue to tackle collectively and with originality, emerging issues and risks that come our way.

To all of you here today, I offer my sincere gratitude and thank you for joining us in building and supporting the Edmonton and area Fetal Alcohol Network Society.

### **Minutes of the 2021 Annual General Meeting:**

The Coordinator notes that the minutes of the 2021 Annual General Meeting, held in Edmonton, AB on September 7, 2021 have been posted on the EFAN website since that date.

**Motion** to approve the 2021 Annual General Meeting minutes.

Moved by: Lisa

Seconded by: Amanda

None opposed, MOTION PASSED.

### **Year in Review Highlights:**

Highlights from the April 1, 2020– March 31, 2022 year include:

- Supporting 935 unique clients
- The unique client count by service type includes: 164 (16%) individuals in assessment/diagnosis, 59 (6%) supports for caregivers, 726 (71%) supports for individuals, 72 (7%) PCAP
- Females: 526 (56%), Males: 409 (44%)
- On Reserve: 18 (2%)
- Rural: 84 (9%)
- Urban: 848 (89%)
- 5,112 referral/information support requests were received via email, blog, and telephone (does not include contact through the online blog form).
- 49,336 unique visitors to the EFAN blog, 204 posts.
- 36,015 unique visitors to the Prevention Conversation blog, 174 posts.
- The Prevention Conversation Project hosted 28 community development initiatives, reaching 1,096 individuals and 37 formal training sessions, educating 385 professionals, 230 post-secondary students, and 27 general public members and youth.

### **Treasurer's Report:**

The Coordinator presents the financial report of the organization. The audited financial statement has been finalized and the revenue and a summary of expenses for the organization have been presented. During the past fiscal year, EFAN's total income was \$6,786,639 against total expenses of \$6,787,068 (- \$429). Net assets end of year \$40,504, deferred revenue \$684,844, cash end of year \$725,348. These numbers represent the twelve months ended March 31, 2021.

**Motion** to approve the Audited Financial Report.

Moved by: Lisa

Seconded by: Denise

None opposed, MOTION PASSED.

**Appointment of 2022 – 2023 Auditors:**

**Motion** to appoint Bergeron & Co. as the Auditors of Record for the fiscal year April 1, 2022 – March 31, 2023, or the auditor used by the Bissell Centre.

Moved by: Lisa

Seconded by: Sadie

None opposed, MOTION PASSED.

**Election of Officers to the Executive Board:**

Coordinator states that, as per the EFAN by-laws, the Executive Board (Officers) is made up of two to four individuals, to a maximum of 5. Officers shall serve a term of two (2) years and may be re-elected to the same position for a second term.

Last year Amanda Lawlor, Carrie Avveduti, Miranda Zetsen, and Diane Plouffe volunteered to serve a second term and they are currently serving the second year of their second term.

**Next Meeting:**

The next Annual General meeting will be held August/September 2023 at a time and place to be decided by the Board and announced to members as per the by-laws.

**Adjournment:**

With no further business, the 2022 Annual General Meeting is adjourned at 9:28 am.