



Date: Tuesday, April 4, 2023, 9:00 am – 10:30 (ish)

Meeting Location: Yorath House, 13110 Buena Vista Rd NW, Edmonton, AB

Meeting Agenda

1. In attendance

- Lisa, Denise, Brittany, Carleigh, Lynne, Barb, Tsion, Sheetal, Megan, Tanya, Bernie, Robbie, Tracey, Leona, Denise D, Meghan, Sandra
- Reminder, please complete the 'Membership 2023' form:
<https://edmontonfetalalcoholnetwork.org/about/through-the-years/2023-2024/network-membership-2023/>
- Reminder, please complete the 'Confidentiality Certification 2023' form:
<https://edmontonfetalalcoholnetwork.org/about/through-the-years/2023-2024/confidentiality-certification/>

2. Reporting

- ORS is due no later than Friday, April 6, 2023.
- Narrative reports are due Friday, April 14, 2023.
- Unaudited schedule Bs are due no later than April 30, 2023.
- Audited financials are due June 30, 2023.
- Please email Lisa current schedule Bs (April 1, 2023 – March 31, 2024).
- Narrative reporting needs will change for April 1, 2023 – March 31, 2024, update to come.
- Have received all the signed Letters of Agreement
- Have not received all the signed Wage Enhancement Agreements.
- **Wage Enhancement Funding:**
- Funding is being provided to the FASD Service Networks for front line wage increases in line with the funding provided to other areas of the social sector such as organizations funded by PDD and FSCD.
- This funding is intended to assist with the recruitment and retention of frontline staff working with individuals and their caregivers, either directly employed by the FASD Service Networks or by contracted service providers.
- A restricted contribution, for the specified and limited purpose of increasing wages for front-line staff for the period of January 1, 2023, to March 31, 2023 and April 1, 2023 – March 31, 2024 (for EFAN the agreement with the GoA is January 1, 2023 – March 31, 2026)



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- Works out to approximately a 10.83% increase of program budgets, but must go to increase wages.
- **Surveys:**
- Please review the protocols EFAN surveys:
<https://edmontonfetalalcoholnetwork.org/about/through-the-years/2023-2024/network-evaluation/>
- Suggested time frame: clients are offered one, preferably two surveys per year.
- Assessment surveys to be reviewed and suggested edits provided.

3. Finances

- \$1350 for yearly rental.
- Upcoming expenditures (EFAN) include EFAN Zoom account, Intact Insurance (Board).
- Upcoming expenditures (WRaP) include Survey Monkey, WRaP Zoom account, Wordpress account.
- **Healthy Outcomes Fund discussion (criteria):**
- Fund to support the decrease in adverse outcomes while creating opportunities for success of individuals with FASD and their families.
- *Detailed Description:* To help reinforce services across the lifespan, create opportunities for meaningful success, and support the well-being of individuals, caregivers and families impacted by FASD, the Healthy Outcomes Fund will be developed and implemented by the Network. Founded on the belief that “healthy outcomes emphasize healthy living and quality of life, not solely the remediation of deficits” (Pei et al., 2019), the fund will support targeted needs as defined by the twelve domains of intervention that are common for individuals with FASD and promote well-being in all individuals. These include: physical health, attachment, family cohesion, social functioning, mental health/regulation, education, identity development, community engagement, adaptive skills, housing, employment, and parenting skills.
- \$50,000/year for three years (\$15,000 Administrator + \$35,000 Fund)
- Parameters: for groups (3+), non-profit organization, history of frontline service provision, \$2,500 max application, priority to first time applicants, must specify single event or time frame of expenditure, explain how will the funding be used to support healthy outcomes and promote wellbeing for clients (describe application of 12 domains), must provide information needed to submit in ORS.
- Will review draft application at May meeting.

4. AGM/FASD Day



Meeting Agenda

- September 12, 2023 (AGM date)
- Buttons, key chains and stickers, please email Lisa if you would like some.

5. 'Prevention Conversation' Project – Brittany

- Update provided.

6. 'WRaP 2.0 FASD Coaching Partnership' Project

- April 19, 2023 Steering Committee
- Difficult conversation at last CoP.
- Networks collaborated to determine joint solution to staff concerns, this included modifying current mandatory CoP to meet the needs of the coaches and cancelling 'coach only' meeting.
- From February 1, 2022 – January 31, 2023:
 - 579 instructional practices (this includes formal professional development and coaching/case consultation)
 - 33% professional learning, 67% case consultation/coaching
 - 62 unique school authorities (34 Public, 11 Separate, 10 First Nations, 4 Private, 2 Francophone, 1 Charter)
 - 167 unique schools (4 Metis Settlements, 13 First Nations, 150 Other)
 - Through 579 instructional practices, the project has reached 4,677 education professionals and 548 other project stakeholders.
 - This includes 2,272 educators/teachers, 1,653 education support team members, and 752 leaders/administrators
- Project submitting a panel and poster abstract for the CanFASD conference.

7. Upcoming Meetings

- November 7, 2023 EFAN meeting cancelled (CanFASD conference).
- Meeting rooms location needed for August (1st) and September AGM (12th)
- December – March: Zoom

8. Next Meeting: Tuesday, May 2, 2023 IN-PERSON (Yorath House)
