



Date: Tuesday, August 1, 2023, 9:00 am – 11:00 am

Location: In person: Catholic Social Services Office (11405 - 163 Street)

Meeting Minutes

1. In Attendance

Sadie, Mercy, Lisa, Brittany, Beth, Carleigh, Denise, Denise, Robbie, Tracey, Nola, Tanya, Carol, Leona, Tsion, Moira, Mehrnaaz

2. EFAN Catchment Area

- The catchment area follows the Edmonton Capital Region boundaries and includes the following municipalities:
 - six cities: Edmonton, Fort Saskatchewan, Leduc, St. Albert, Beaumont and Spruce Grove;
 - one specialized municipality, Strathcona County, which includes Sherwood Park;
 - three municipal districts: Leduc County, Parkland County, and Sturgeon County;
 - nine towns: Bon Accord, Bruderheim, Calmar, Devon, Gibbons, Legal, Morinville, Redwater, and Stony Plain;
 - four villages: Spring Lake, Thorsby, Wabamun, and Warburg;
 - eight summer villages: Betula Beach, Golden Days, Itaska Beach, Kapasiwin, Lakeview, Point Alison, Seba Beach, and Sundance Beach;
 - four Indian Reserves for three First Nations: Alexander 134 of the Alexander First Nation, Stony Plain 135 of the Enoch Cree Nation, and Wabamun 133A and 133B of the Paul First Nation.

3. FASD Transitional Mentorship Program

- Outcomes-based correctional program intended to sustain or expand services through the In-Reach program.
- Target clients: 12+, with/possibly with FASD, involved with provincial correctional system.
- \$400,000/year for two years for entire province.

4. Co-Chairs and Executive Board

- If the Board uses Co-Chairs, their term shall be 2 years. Co-Chairs may be elected for a second term.
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- Executive board comprised of 2 to 4 officers who serve a term of 2 years and can be re-elected to the same position for a second term. - Key function includes leadership over all aspects of the Network. - Brittany, Tsion, Sadie, Sophia (Co-Chair)
- **Action: Please email Lisa if interested in serving as a Network Co-chair and/or Executive Board**

5. Reporting

- Quarter 2 (July 1 – September 30, 2023)
- Quarter 2 funding distributed, please reach out to Lisa if there are any questions.
- ORS due Friday, October 6, 2023 by 9:00 am.
- Narrative reports due Friday, October 13, 2023.
- 6 – month expenditure to date schedule B (April 1 – Sept 30) due October 15, 2023 for those who are required to complete (agencies that did not invoice EFAN for quarterly payments).
- Lisa will be completing EFAN oral bi-annual with the GoA in October 2023.
- WRaP 2.0 Biannual report is due August 30, 2023 (Feb 1 – July 31, 2023).
- Media and EFAN funded programs discussion (supported by).
- Client surveys – Please continue to have completed.

6. Finances

- Audited financial statement as prepared by Bergeron & Co was email to the membership July 13, 2023.
- The audited financial statement has been finalized and the revenue and a summary of expenses for the organization have been presented. During the past fiscal year, EFAN's total income was \$6,224,146.00 against total expenses of \$6,223,935. Total assets \$508,342, total liabilities \$467,627, net assets \$40,715. These numbers represent the twelve months ended March 31, 2023.
- Motion: To approve the Audited Financial Report, moved by Lisa, seconded by Denise, approved.
- AGM expenditures (June): \$2,382.95
- Wordpress subscription (WRaP blog): \$443.10

7. Health Outcomes Fund Applications

- Unlimited Potential and Elizabeth Fry has been electronically transferred.
 - Application from Elves, but they will present briefly at our September AGM.
 - Those who receive funding are required to provide ORS data for the duration of the funding expenditures.
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- EFAN membership programs can apply for \$2,500 per application.

8. AGM/FASD Day

- Sow, Grow, Thrive: Harvesting Hope Together'
- Will be held 11:00 am – 12:30 pm at Brew 7 Bloom (10550 115 Street, Edmonton).
- Open only to EFAN members.
- Please register (only if you can attend) at:
<https://edmontonfetalalcoholnetwork.org/about/through-the-years/2023-2024/agm-september-12-2023-registration/>
- High Level Bridge – Red
- Red Shoes Rock buttons and key chains available (email Lisa)
- Proclamation details have been submitted to the Mayor's Office.
- Social media will focus on key messaging around healthy pregnancies and healthy beginnings.

9. 'Prevention Conversation' Project – Brittany

10. 'WRaP 2.0 FASD Coaching Partnership' Project

- Advertorials on the project will be created for distribution by the FASD Networks.
- First draft of the presentations for the CanFASD conference has been created.
- Waiting for 'poster' details from CanFASD.

10. New Research & Resources

- Updated CanFASD 'Common Messaging Guide' has been released.
 - This year, they have made a few changes, including:
 - A new preamble to increase **transparency about our process** for developing and updating the guide
 - Changes to the language we use to refer to the "**costs**" associated with FASD
 - A new section on **lived experience**
 - Major updates regarding **gender-inclusive** language (women and gender diverse persons or birthing parent(s))
 - New sections on **neurodiversity** and **interdependence**
 - An important point to consider when using the guide is that a "one-size-fits-all" approach to language and messaging does not always apply. The suggestions made in the guide are intended to be inclusive and respectful for all individuals with FASD and their families. However, recognizing the diversity and uniqueness of each
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person with FASD, it is always recommended to consult at an individual level to ensure that language choices are reflective and respectful of each person's experience.

- <https://edmontonfetalalcoholnetwork.org/2023/07/12/2023-version-of-the-common-messaging-guide-released/>

11. Upcoming Meetings

- Tuesday, September 12, 2023 (11am – 12:30pm) AGM
 - Tuesday, October 3, 2023 Alfred H Savage
 - November - NO MEETING
 - December - Virtual
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