



Date: Tuesday, December 5, 2023

Meeting Minutes

1. In Attendance

- Lisa, Brittany, Beth, Nola, Kit, Sandra, Sadie, Meghan, Miranda, Tracey, Tsion, Diane
- Motion (Lisa) to approve the October 2023 meeting minutes, seconded (Sadie), approved.

2. Co-chair Position

- Denise Plesuk has been seconded into another position for the next year.
- Brittany Durant was the successful candidate and is now the program manager of the FASD program at CSS.
- Vacant co-chair position.
- Motion (Lisa) to approve the election of Brittany in the role of co-chair for the duration of Denise's term, seconded (Tracey), approved.

3. Reporting

- Completed the Network biannual on November 23, 2023.
 - In report discussed difficulties with PDD and Children's Services case workers. If there are difficulties and/or concerns, please email Lisa the details, operationalizing what the problem is so that we can work to address.
 - If PDD funded programs/staff approaching mentorship program to provide additional staff, the Network can provide training/professional development.
 - GoA asked clarifying questions and focused on Pillar: Prevention (All levels).
 - GoA reiterated that FASD Networks can only fund FASD-specific assessments as per the FASD Canadian Guidelines (Cook et. Al., 2016).
 - Meeting request from Dr. Eliason to provide an update on the Glenrose school-age neurodevelopmental assessments (January 12, 2024).
 - GoA will be providing feedback on the narrative report that was submitted and Lisa will connect with programs if adjustments are needed to program-specific reports.
 - Not all programs completed surveys. Please ensure to distribute to clients for feedback. <https://edmontonfetalalcoholnetwork.org/about/through-the-years/2023-2024/network-evaluation/>
 - Quarter 3 (October 1 – December 31, 2023)
 - ORS is due no later than 9:00 am, Friday, January 5, 2024.
 - Please login to ORS accounts to ensure they can be accessed without issue.
 - Narrative report is due Friday, January 12, 2024.
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4. Finances

- \$1,474.20 expenses
- Wordpress Forms subscription: \$159.60
- Survey Money - Performa: \$428.40
- EFAN domain subscription: \$27.30
- EFAN Wordpress blog business subscription: 415.80
- Prevention Conversation domain subscription: \$27.30
- Prevention Conversation blog business subscription: 415.80

- Health Outcomes Fund Applications

- No applications received.
- To date, \$16,000 allocated this year.
- June 20, 2023: EFRY, \$1,500.00
- July 15, 2023: Unlimited Potential, \$2,000.00
- August 15, 2023: Leduc County, \$2,500.00
- September 12, 2023: Hope Terrace, \$2,500.00
- October 4, 2023: CSS, \$2,500.00
- October 27, 2023: Elves \$2,500.00 (staff)
- October 27, 2023: Elves \$2,500.00 (resources)
- ORS reporting is required for the fund. Can applicants please provide Lisa with the number of individuals (male/female, age range), number of interactions within the quarter and % of identifying as First Nation/Metis/Inuit
- Motion (Lisa), to increase the application amount from \$2,500 to a maximum of \$5,000 per application, seconded (Tsion), approved.

5. 'Prevention Conversation' Project – Brittany

- Collective Impact Framework developed and will replace evaluation framework.
- Target is 6 formal presentations per month.
- Audiences: PDD funded agencies, post-secondary

6. 'WRaP 2.0 FASD Coaching Partnership' Project

- Project presented at the CanFASD conference in Saskatoon.
 - We have asked the GoA if we can post the Developmental Evaluation on the blog (public facing), waiting for response.
 - Lisa currently working on the Letters of Agreement with the FASD Networks and year-end report (February 1 – Jan 31).
 - Year 4 begins February 1, 2024
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- Looking at distributing project funds to the Networks to support 'resources' that the FASD instructional coaches require.

10. New Research & Resources

- Next conference for CanFASD and partners will be the fall of 2025 in Toronto.
- Lakeland looking at hosting a conference in Edmonton, fall of 2024.
- *Frontline FASD Collective: Empowering Communities Through Collaboration* - The "Frontline FASD Collective: Empowering Communities Through Collaboration" meeting is convened with the aim of fostering a spirit of collaboration, shared expertise, and mutual support among dedicated frontline professionals. By fostering connections and knowledge exchange, we aim to drive positive change, reduce stigma, and ultimately improve the lives of individuals and families impacted by FASD. - Proposing a quarterly meeting, first to be held January 2024
- **Action: Sadie and Brittany are going to look at the availability of their large training rooms for the gathering within the 3rd, 4th and 5th week of January and will email Lisa.**
- *FASD Supervisor Collective*: Supervisors and management teams will meet after the regular scheduled EFAN meetings to discuss areas of concern, challenges and innovation.

11. Additions

- Discussion of EPS attendance at EFAN, members thought this was a great connection.
- **Action: Lisa will create and forward to Brittany the 'come and join the Network' correspondence.**
- Consideration for January's meeting:
 1. what does crisis intervention look like for supporting individuals with FASD?
 2. Housing models: What works, what doesn't, what needs to happen to make supportive housing successful?

12. Upcoming Meetings:

- Tuesday, January 2, 2024 VIRTUAL
 - February 6, 2024 VIRTUAL
 - March 5, 2024 VIRTUAL
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